Position Title	Technical Documentation Engineer

Why should you join Komatsu Pakistan Soft?

Komatsu Pakistan Soft is a fully owned subsidiary of Komatsu Limited Japan, and we are a part of Komatsu Group of Companies. Komatsu Pakistan Soft (Pvt.) Limited is into operation since 1999. We excel in providing enterprise software application solutions, IT consultancy and outsourcing services. Our vision, utter commitment, sheer dedication, unmatched teamwork, and customer-centric approach have helped us evolve into a forerunner of innovation and ingenuity within Komatsu group as well as across the global IT industry.

Industry	Information Technology (Software Development)
Employment Type	Contract – leading to permanent, on-site role, 5 days a week
Job Level	This is a Mid to Senior Level Role with 8-10 years of experience
Education	BS(CS) / BS(IT) / BS (SE)
Location	G-8, Islamabad

About The Role:

We are seeking an experienced Technical Documentation Engineer to create and manage high-quality documentation for our software solutions. The role focuses on producing clear, compliant, and user-friendly content that supports both technical and non-technical audiences. You will collaborate with stakeholders and project teams, leveraging tools such as Azure DevOps, Confluence, and Teams Wiki to ensure all documentation remains accurate, traceable, and aligned with evolving requirements.

Goals & Targets:

The Technical Documentation Engineer will ensure that all documentation, including user guides, technical manuals, system references, and compliance records is clear, consistent, and aligned with global standards. The primary goals are to improve knowledge transfer, enhance user experience, and maintain compliance with ISO 9001, 27001, and 27701 standards, while enabling effective coordination between business stakeholders and development teams.

Key Responsibilities:

- Develop, update, and maintain user manuals, design documents, and installation/configuration guides.
- Maintain and publish documentation in Azure DevOps (wikis, repositories, linked work items).
- Translate business and technical requirements into structured, user-friendly documentation.
- Coordinate with developers, QA, project managers, and business stakeholders to gather accurate information.
- Create visual aids (diagrams, flowcharts, screenshots) to simplify complex concepts.
- Participate in project meetings to stay aligned with ongoing requirements and deliverables.
- Produce additional creative content such as training material, video scripts, or web content.
- Continuously improve documentation structure, workflows, and accessibility.

Skill Set Requirements:

- Strong written and verbal communication skills with ability to simplify complex topics.
- Understanding of software development lifecycle (SDLC), APIs, and IT concepts.
- Experience using Azure DevOps for documentation, traceability, and collaboration.
- Proficiency with documentation tools (MS Office, Confluence, Adobe FrameMaker, or similar).
- Strong stakeholder coordination and requirement translation skills.
- Excellent analytical and organizational abilities to structure large sets of information.
- Ability to work independently and collaboratively in cross-functional teams.